

# Privacy policy

## 1. General information

The owner and operator of the website is **TAXENSE Consulting Korlátolt Felelősségű Társaság** (seat: 1054 Budapest, Bank u. 6. III. em. 10/a), (in the following TAXENSE Kft.)

Below you can read about the principals of **TAXENSE Kft.**'s data management. Please read carefully the principals. Taxense Kft. has the right to change the Data management principals, in case of which a new data management policy will be uploaded to the website. By using the website you consent the Data management principals, in case you do not agree with the principals, please do not use our website.

TAXENSE Kft. takes responsibility for the protection of the personal rights of the visitors of the website and the protection of personal data is of paramount importance to us.

**Keep in mind, however, that the security of information transmitted over the Internet cannot be guaranteed.**

### Interpretive concepts

**User:** any natural person identified or identifiable, directly or indirectly, on the basis of specific personal data;

**Personal data:** data relating to the data subject, in particular the name, identification mark and knowledge of one or more physical, physiological, mental, economic, cultural or social identities of the data subject, and a conclusion to be drawn from the data concerning the data subject;

#### **Special data:**

- 1) personal data concerning racial origin, nationality, political opinion or party affiliation, religious or other worldview, membership of an advocacy organization, sexual life, personal data on health status, pathological passion and criminal personal data;

**Consent:** a voluntary and unequivocal declaration of the data subject's consent, based on adequate information, giving his or her unambiguous consent to the processing of personal data concerning him or her, in full or in part;

**Objection:** a statement by the data subject objecting to the processing of his or her personal data and requesting the termination of the processing or the deletion of the processed data;

**Data processor:** the natural or legal person, or any entity without legal personality, who alone or jointly with others determines the purposes for which the data are processed, makes and implements decisions on the processing (including the means used) or carries out the processing on behalf of the data controller;

**Data processing:** regardless of the procedure used, any or all operations performed on the data, in particular the collection, recording, recording, organization, storage, modification, use, interrogation, transmission, disclosure, reconciliation or linking, blocking, erasure and destruction of the data, and prevent its further use, take photographs, sound or images, and record physical characteristics (eg fingerprints or palm prints, DNA samples, irises) that can be used to identify a person;

**Data forwarding:** making the data available to a specific third party;

**Disclosure:** making the data available for anyone

**Erasure of data:** making the data unrecognizable in such a way that it is no longer possible to recover them;

**Marking of the data:** providing an identification of the data in order to distinguish it;

**Data storage:** providing an identifier to limit the further processing of the data for a definitive or specified period;

**Data destruction:** complete physical destruction of the data carrier;

**Data processing :** performing technical tasks related to data management operations, regardless of the method and means used to perform the operations and the place of application, provided that the technical task is performed on the data;

**Responsible for data:** the body performing the public task which has produced the data of public interest to be published by electronic means or in the course of the operation of which this data has been generated;

**Informant:** the body performing the public task which, if the data controller does not publish the data itself, publishes the data provided to him or her by the data controller on a website;

**Data file:** the totality of the data processed in one register;

**Third party:** a natural or legal person or an entity without legal personality who is not the data subject, the controller or the processor;

## **Purpose of the declaration**

The purpose of this data protection statement is that the website of TAXENSE Consulting Kft. (Seat: 1054 Budapest, Bank u. 6. III. Em. 10 / a, Company registration number: 01-09-931490 Tax number: 11718189-2-41) is available at [www.taxense.hu](http://www.taxense.hu) and the data protection and data management principles applied on the website [www.taxense.eu](http://www.taxense.eu) (hereinafter: website).

## **Name of the data processor**

**Name:** TAXENSE Consulting Korlátolt Felelősségű Társaság

**Seat:** 1054 Budapest, Bank u. 6. III. em. 10/a

**Phone:** +36 70 398 0019

**E-mail address:** [office@taxense.hu](mailto:office@taxense.hu)

**Data management registration number:** in process

## **2. Scope of personal data processed**

- 2.1. Before creating a user account, the user must provide the following personal information:

- 1) Name
  - 2) Phone number
  - 3) E-mail address
- 2.2. Data to be technically recorded during the operation of the system: the data of the user's login computer, which is generated during the use of the service and which is recorded by the data management system as an automatic result of the technical processes. The data that is automatically recorded is automatically logged at login and exit without any special statement or action by the user. This data may not be linked to other personal user data, except as required by law. Only the data controller has access to the data.

### **3. Legal base, method and purpose of the data processing**

- 3.1. The legal basis of the data controller for the processing of the personal data of the user is the voluntary consent of the user to the processing of his / her personal data in accordance with Act CXII of 2011 on the right to information self-determination and freedom of information, pursuant to Section 5 (1) a) of the Act (Infotv.).
- 3.2. The data controller may, on the basis of a legal authorization, process personal data, address and data on the date, duration and place of use of the information society-related service for the purpose of invoicing the fees arising from the contract for the provision of the service
- 3.3. The processing of personal data is for purposeful purposes only. The purpose of the processing of personal data is to provide the services provided through the Websites, to send newsletters, blog posts, discount offers, to send educational materials to users, to contact our customers and to issue invoices.
- 3.4. The purpose of the data to be recorded automatically is the production of statistics, the technical development of the IT system, and the protection of users' rights.
- 3.5. The controller will not use the personal data provided for purposes other than those described in these sections. The release of personal data to third parties or authorities is only possible with the prior expressed consent of the user, unless otherwise provided by law.

- 3.6. TAXENSE Kft. Also collects information that is not suitable for personal identification for statistical purposes. These goals are: e.g. tracking the number of visitors to the website, how many users downloaded each page of the website, and the domain names of our visitors' internet service providers. We use this statistical information to understand how our visitors use our websites, thereby improving our services. We do not share personal information in this process.

#### **4. Duration of the data management**

- 4.1. The processing of personal data provided during the registration and use of the services of the Websites lasts until the termination of the contract for the provision of the service.
- 4.2. The above provisions do not affect the fulfillment of retention obligations set out in legislation (eg accounting legislation).

#### **5. Forwarding and processing personal data**

- 5.1. In addition to the above, the transfer of personal data concerning the user may only take place in cases specified by law or with the expressed consent of the User.
- 5.2. When using the services of the Websites, the data controller may use the following data processor:

**Tárhely szolgáltató:**

Tárhely.Eu szolgáltató Kft.

#### **6. User rights and enforcement options**

- 6.1. At the request of the data subject, the data controller shall provide information on the data processed by the data subject, their source, the purpose, legal basis and duration of the data processing, as well as who receives or has received their data. The controller shall provide the requested information electronically within 30 days of the submission of the request.
- 6.2. The user has the right to request the correction of incorrectly recorded personal data.

6.3. The user has the right to request the deletion of his personal data. The cancellation does not apply to the data processing required by law (eg accounting regulations), the Service Provider will keep them for the required period of time.

6.4. The data subject may exercise the rights described in this statement by contacting:

**Address: TAXENSE Kft, 1054 Budapest, Bank u. 6. III. em. 10/a**

**Email: [office@taxense.hu](mailto:office@taxense.hu)**

6.5. The user is entitled to comply with the provisions of Act CXII of 2011 on the right to information self-determination and freedom of information, and Act V of 2013 on the Civil Code, and may apply to the National Data Protection and Freedom of Information Authority (NAIH) (1125 Budapest, Szilágyi Erzsébet fasor 22 / C.) in case of a complaint concerning the data controller's data management practices.

## **7. Newsletters**

7.1. Emails containing advertisements or advertisements (newsletters) to the e-mail addresses provided during registration will be sent by the data controller only with the expressed consent of the user, in cases and in a manner that complies with legal requirements. The user can unsubscribe from the newsletter at any time via the link at the bottom of the newsletter.

## **8. Disclaimer**

8.1. The risk arising from the use of the website is borne by the user. The information may include technical inaccuracies or typographical errors. TAXENSE Kft. Reserves the right to supplement, delete or modify the information on the website at any time without prior notice.

8.2. TAXENSE Kft. Does not warrant, including but not limited to, the suitability, suitability and use of the information or content on the Website for any particular purpose.

8.3. TAXENSE Kft. Shall not be liable for any damages of any kind caused by the information or content appearing on the website, including, but not limited to, direct, indirect, consequential or unforeseen damages. This exclusion or limitation of liability

does not affect liability for breach of contract caused intentionally or to the detriment of human life, limb or health.

- 8.4. TAXENSE Kft. Shall not be liable for any damages resulting from the existence, use, unserviceable condition, improper operation, malfunction, suspension or termination of all or part of the website, even without prior notice, and were caused by a line or system error, any virus it carried, or unauthorized alteration of the data by anyone.

## **9. Security**

- 9.1. TAXENSE Kft. Operates a security data network with a standard firewall and password protection. With the help of its security measures, Taxense Kft. will do everything possible to prevent the loss, misuse or abuse of user data under their control and eliminate the change. Except as noted below, only authorized employees will have access to the information you provide. In addition, strict rules apply to TAXENSE Kft. Employees who have access to either the database of user information or the servers operating the services. However, as there is no guarantee that the data will not be lost, misused or altered, we will make every effort to prevent these unfortunate events.

## **10. Final provisions**

The data controller undertakes to ensure the security of the personal data it processes, to take technical measures to ensure that the data recorded, stored or processed are protected and to take all necessary measures to prevent their destruction, unauthorized use and unauthorized access or change.

The data controller reserves the right to unilaterally amend this statement with notice to users. The data controller publishes information on changes to this privacy statement on the Website. After the change takes effect, the user acknowledges the contents of the amended statement by using the service.

## **CONTACTS**

We are happy to receive questions, comments and requests regarding our Privacy Policy, at:

**TAXENSE Consulting Kft.** (seat: 1054 Budapest, Bank u. 6. III. em. 10/a)

E-mail: [office@taxense.hu](mailto:office@taxense.hu)

Phone: +36 70 398 0019